

Child Protection

Adults working around children, or working with them must be aware of the risk of abuse by adults or other children. At Four Lanes Community Junior School, we believe that all children have the right to be safeguarded from harm and exploitation regardless of:

- Race, religion, language or ethnicity;
- Age, gender, need or disability.

If you have any concerns about a child's safety during the course of your visit to Four Lanes Infant School:

1. Immediately inform a member of staff – ideally the DSL or a DDSL.
2. Record in writing what you have heard, witnessed or have been told. Sign, time and date all notes.

If you suspect abuse, a child confides in you, or a complaint is made to you about any adult or about yourself, then you have a duty to report the concern. Do not give a guarantee that you will keep what is said confidential or secret.

Child Protection Contacts

Designated Safeguarding Lead (DSL)

Mrs J Mallaby (Executive Headteacher)

Deputy DSLs

Miss N Jones (Deputy Headteacher)

Mr P Jeffreys (AHT)

Miss R Smith (AHT – Inclusion)

Mrs R Murphy (ELSA & family support)

Mr N Hicks (ELSA)

Hampshire County Council Children's Services

0300 555 1381

Hampshire Police

101 or 999

Childline

0800 1111

NSPCC Child Protection Line

0808 800 5000

Local Authority Designated Officer (LADO)

01962 876364

Four Lanes Community Junior School



SAFEGUARDING CHILDREN

Guidance for adults visiting our school

Four Lanes Community Junior School
Hanmore Road
Chineham
Basingstoke
Hampshire Tel: 01256 816326

admin@fourlanes-inf.hants.sch.uk
www.fourlanes-jun.hants.sch.uk

Our Commitment to Safeguarding

Adults visiting or working at Four Lanes Community Junior School play an important part in the life of the school whether helping to maintain the buildings or volunteering to work with children.

We can all play a part in keeping the young people in the school safe while working in or visiting the school. This is whether you are a volunteer, a guest, a contractor or sub-contractor.

It is important that we also take steps to keep ourselves safe. Our actions can sometimes be perceived in a way that was not intended. The school wants to promote safe working practices for everyone on the school site, whatever your job or reason to be here.

To keep yourself safe from possible allegations, please read and follow this advice.

DO NOT

- Be in an area where you are alone with a child or children.
- Attend to any medical issues, inform a member of staff.
- Discuss any sensitive issues in school with anyone outside of school.
- Scold or reprimand a child. Instead, take them back to their teacher and inform them what has happened.
- Do not promise a child not to tell a member of staff if they make a disclosure to you.



DO

- Be a positive role model to the children.
- Expect children to be polite and respectful.
- Report any unacceptable behaviour from a child to a member of staff.
- Keep a friendly but professional distance with children.
- Report anything that causes concern.

