



Four Lanes Federation

CCTV Privacy Notice

Four Lanes Infant and Junior Schools have each installed CCTV systems which operate outside the school building (Infant School) and outside and inside the school building (Junior School).

The schools use CCTV for the following purpose:

- For security and safety to protect school property and assets.

The school's lawful basis for the use of this system is:

- That processing is necessary for the schools' legitimate interests where CCTV is used for prevention and detection of incidents such as vandalism, thefts or damage.

CCTV images are kept for 28 days. You have some legal rights in respect of your data. Please see the Schools' general privacy notice on our websites:

Alternatively, contact g.hayden@fourlanes-inf.hants.sch.uk 01256 324256 (Infant School) or t.neilson@fourlanes-jun.hants.sch.uk 01256 816326 (Junior School) for further details.

If you have a concern about the way either school is collecting or using your data, you should raise your concern with the school in the first instance or directly to the Information Commissioner's Office at: <https://ico.org.uk/concerns/>