





Some important things to note in the policy are:

	Doors open	Registration	Late (Code L)	Unauthorised (Code U)
Infant School	8.45am	8.55am	8.56 to 9.15am	From 9.16am
Junior School	8.40am	8.50am	8.51 to 9.10am	From 9.11am

If your child is absent you must:

- Contact the relevant school as soon as possible on the **first day of absence** by phoning the office.
- Send a note in on the first day they return with an explanation of the absence – you must do this even if you have already telephoned us (this can be by email).

If your child is absent we will:

- Telephone you on the first day of absence if we have not heard from you - *This is because we have a duty to ensure your child's safety as well as their regular school attendance.*
- Invite you to discuss the situation with a member of the Senior Leadership Team if absences persist.
- Refer the matter to the Hampshire County Council's Attendance Legal Panel if absence is unauthorised and falls below 90%

You may have noticed that the Government are focusing on school attendance at the moment as school absence rates have increased nationally. This is via the **'Moments Matter, Attendance Counts'** campaign.

Schools, nationally, are experiencing the number of persistently absent pupils increasing. This is when attendance drops below 90%. In 2018/19, just 40% of persistently absent (PA) children in KS2 achieved expected KS2 standards, compared with 84% of pupils who were regular attenders.

School attendance however is important for more than just attainment: Regular school attendance can facilitate positive peer relationships, which is a protective factor for mental health and wellbeing.

Attendance and absence data for our schools (22.2.24) showed the following:

	Infant School	Junior School
Attendance	96.3%	96.3%
Authorised absence	3.2%	3%
Unauthorised absence	0.5%	0.7%

Attendance Target

Set by Governing  
Body: 97%

**REMINDERS! Events coming up soon (also see diary dates at end of newsletter)**

 <p style="text-align: center;"><b>Friday 1<sup>st</sup> March</b> <b>FFLS Event</b></p>	<p style="text-align: center;"><b>GROUND FORCE MORNING – VOLUNTEERS NEEDED!</b></p> <p style="text-align: center;"><b>Saturday 2<sup>nd</sup> March 9.30-11.30am</b></p> <p style="text-align: center;"><b>Come along &amp; help to tidy up the school grounds &amp; enjoy being outdoors.</b></p> <p style="text-align: center;"><b>Refreshments provided.</b></p> 	 <p style="text-align: center;"><b>Wednesday 6<sup>th</sup> March</b> <b>FFLS Event</b></p>
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# Four Lanes Federation

Executive Headteacher: Mrs J Mallaby  
Head of School (infant): Mrs J Docherty  
Head of School (junior): Miss N Jones

Hanmore Road, Chineham, Basingstoke, Hampshire. RG24 8PQ  
Infant contacts: [gen.admin@fourlanes-inf.hants.sch.uk](mailto:gen.admin@fourlanes-inf.hants.sch.uk) or phone: 01256-324256  
Junior contact: [admin@fourlanes-jun.hants.sch.uk](mailto:admin@fourlanes-jun.hants.sch.uk) or phone: 01256-816326  
Websites: [www.fourlanesinfants.co.uk](http://www.fourlanesinfants.co.uk) & [www.fourlanes-jun.hants.sch.uk](http://www.fourlanes-jun.hants.sch.uk)



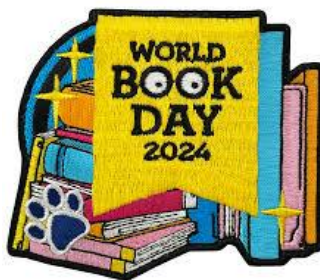
## Celebrating World Book Day on Monday 4<sup>th</sup> March

5.45-6.15pm

Snuggle with a Story  
(Infant School Event)



## Friday 8<sup>th</sup> March 'Read Your Way'



Junior School Book Fair:  
Wed 13.3.24 to Mon  
18.3.24  
3:20pm – 4 pm

## Junior School Parent Consultations

Tuesday 6<sup>th</sup> March (not 5PW)  
Wednesday 7<sup>th</sup> March (5PW, 5RJ & 3AB only)  
Thursday 8<sup>th</sup> March (not 5RJ & 3AB)

Arbor booking links already sent out



Games Event for Families  
(Junior School)  
Thursday 14<sup>th</sup> March  
3.30 – 5.30pm

Arbor booking link already sent out

## Infant School Parent Consultations

Monday 25<sup>th</sup> March  
Wednesday 27<sup>th</sup> March

Arbor booking links will  
be sent out nearer the  
time.



### **Diary Dates for Spring 2 Term – infant school**

<b>Fri 1.3.24</b>	FFLS Quiz Night (adults only) 7.30 – 10.30pm junior school hall
<b>Sat 2.3.24</b>	Ground Force Morning 9.30-11.30am
<b>Mon 4.3.24</b>	Snuggle with a story event
<b>Wed 6.3.24</b>	FFLS Happy School Bags clothing collection
<b>Fri 8.3.24</b>	World Book Day - Dress up day on Friday 8 <sup>th</sup> March (further info to follow) Parent drop-ins with Mrs Docherty & Mrs Wheeler
<b>Sat 9.3.24</b>	Basingstoke Music Festival – Choir competition
<b>Mon 11.3.24</b>	Barnaby Bear choir trip to The Anvil
<b>Fri 15.3.24</b>	Red Nose Day
<b>Sat 23.3.24</b>	FFLS Easter Egg Hunt
<b>Mon 25.3.24 &amp; Wed 27.3.24</b>	Parent Consultation Meetings 3.30-7pm
<b>Thurs 28.3.24</b>	Break Up for Easter Holidays FFLS donuts at home time
<b>Fri 29.3.24 – Fri 12.4.24</b>	Easter Break

### **Diary Dates for Spring 2 Term – junior school**

<b>Fri 1.3.24</b>	FFLS Quiz Night (adults only) 7.30 – 10.30pm junior school hall Year 7 place offer day
<b>Mon 4.3.24 – Fri 8.3.24</b>	Book Week, dressing up on Friday 8 <sup>th</sup> March
<b>Tues 5.3.24</b>	Parent Consultation Meetings ( <b>not 5PW</b> )
<b>Wed 6.3.24</b>	Parent Consultation Meetings ( <b>5PW, 5RJ &amp; 3AB only</b> ) FFLS Happy School Bags clothing collection
<b>Thurs 7.3.24</b>	Parent Consultation Meetings ( <b>not 5RJ &amp; 3AB</b> )
<b>Fri 8.3.24</b>	World Book Day - Dress up day on Friday 8 <sup>th</sup> March (both schools)
<b>Wed 13.3.24 – Mon 18.3.24</b>	Book Fair in school – open 3.20 to 4pm
<b>Thurs 14.3.24</b>	Games Night for parents & children in junior hall 3.30-5.30pm
<b>Sat 9.3.24</b>	Basingstoke Music Festival – Choir competition
<b>Fri 15.3.24</b>	Red Nose Day – wear uniform with 1 red item
<b>Sat 23.3.24</b>	FFLS Easter Egg Hunt (12 – 2pm)
<b>Tues 26.3.24</b>	Author visiting
<b>Thurs 28.3.24</b>	Break Up for Easter Holidays FFLS donuts at home time
<b>Fri 29.3.24 – Fri 12.4.24</b>	Easter Break

### **Key dates for rest of academic year – both schools:**

<b>Mon 15.4.24</b>	Start of term for children
<b>Mon 6.5.24</b>	May Day Bank Holiday
<b>w/c 13.5.24</b>	Year 6 SATs week
<b>Mon 27.5.24 to Fri 31.5.24</b>	Half term break
<b>Mon 3.6.24</b>	INSET day
<b>Tues 4.6.24</b>	Start of term for children





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<b>Tues 4.6.24 – Fri 7.6.24</b>	Year 6 Calshot residential
<b>Tues 4.6.24 – Fri 14.6.24</b>	Year 4 Multiplication Tables Check window
<b>Sat 8.6.24</b>	FFLS Summer Fayre
<b>w/c 10.6.24</b>	Phonics Screen Check week for Year 1 (and Year 2 re-sits)
<b>Tues 23.7.24</b>	End of term / school year
<b>Wed 24.7.24</b>	Start of Summer break

If you have any questions or queries, please do not hesitate to contact us via the school office or on the playground in the mornings.

Yours sincerely,

Mrs J Mallaby  
Executive Headteacher

